

Service Area Plan
Department of Accounts
Financial Systems Development (72401)

Service Area – Financial Systems Development

Background Information

Service Area Description

DOA management recognizes the increasing value of information generation as a service. Integration between systems continues to increase, particularly between mainframe and desktop processing environments. This functional activity supports the operation of the statewide general ledger system (CARS), the statewide payroll system (CIPPS), and the statewide fixed asset system (FAACS), as well as other related statewide financial information systems.

This area includes the ongoing planning needed to promote the coordinated development and integration of hardware, database systems, application programs, and communications within DOA and between DOA and its customers. All planning is done in conformance with the guidelines of the Virginia Information Technology Agency (VITA). Weekly management status meetings and the annual update to the agency information technology plan are used to support this activity.

Service Area Alignment to Mission

This service area develops new applications that support the activities of the agency in CARS, CIPPS, and FAACS, which aligns perfectly with the mission of maintaining a uniform accounting system. This service area also implements new web applications that DOA requires. Examples of web applications developed over the last several years include REDI Virginia (EDI information system), Payline (employee pay and leave information), and Reportline (DOA electronic reports system). Development is distinguished from maintenance in that development involves creating new functionality, whereas maintenance supports the continued use of existing functionality.

Service Area Statutory Authority

§ 2.2-802 General accounting and clearance through Comptroller.

In the Department the Comptroller shall maintain a complete system of general accounting to comprehend the financial transactions of every state department, division, officer, board, commission, institution or other agency owned or controlled by the Commonwealth, whether at the seat of government or not. All transactions in public funds shall clear through the Comptroller's office.

(Code 1950, § 2-162; 1958, c. 124; 1966, c. 677, § 2.1-195; 2001, c. 844.)

Service Area Customer Base

Customers	Served	Potential
CARS, CIPPS and FAACS serve most agencies in the Commonwealth	230	230

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Service Area Products and Services

- This area produces program code that operates the financial accounting systems in DOA.

Factors Impacting Service Area Products and Services

The ability to attract and retain talented employees to handle the complex issues that DOA must address.
The impact of new Code and accounting requirements on our system and business.

Anticipated Changes to Service Area Products and Services

We anticipate enhancements to our systems identified through analysis and enhancements which will be required to meet new Code or accounting requirements.

Service Area Financial Summary

This area is general funded.

	<u>Fiscal Year 2007</u>		<u>Fiscal Year 2008</u>	
	General Fund	Nongeneral Fund	General Fund	Nongeneral Fund
Base Budget	\$625,807	\$0	\$625,807	\$0
Changes to Base	\$47,264	\$0	\$47,264	\$0
SERVICE AREA	\$673,071	\$0	\$673,071	\$0

Service Area Objectives, Measures, and Strategies

Objective 72401.01

Comply with established deadlines to upgrade software and implement systems enhancements to be legislative mandates.

Existing software providers such as GEAC (CIPPS software) and BARR (computer room software) provide updates to software previously purchased. Upgrades are required to be put in place in order to maintain the license agreement with the vendors. These software upgrades generally require the upgrade be put in place by a specific date or they invalidate the software license. This objective ensures that software upgrades be made to existing software by the deadlines provided in order to maintain the license.

This objective also ensures software development is executed to supported system enhances required pursuant to federal and state legislative mandates.

This Objective Supports the Following Agency Goals:

- Maintain the integrity of the accounting and payroll systems of the Commonwealth to provide for accurate financial and accounting information.
(Maintaining valid licenses ensures that the integrity of the financial information remains intact.)

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This Objective Has The Following Measure(s):

- **Measure 72401.01.02**

Percent of the time vendor established software upgrade deadlines are met.

Measure Type: Outcome

Measure Frequency: Annually

Measure Baseline: 100%, 2005

Measure Target: 100%, 2006-2008 biennium

Measure Source and Calculation: DOA systems development maintains this data.

Objective 72401.01 Has the Following Strategies:

- Begin working with the software upgrade as soon as the upgrade is available so there's as much time as possible to upgrade software.